

REGULATION ON SOCIAL PROJECTS CONTEST

Exxon Neftegas Limited (ENL), subsidiary of ExxonMobil Corporation (hereinafter, ENL), announces Social Projects Contest (hereinafter, Contest) on behalf of the Sakhalin-1 International Consortium as part of its charity program implementation.

Objective of the Contest

Support of public initiatives aimed at the social and economic development of the regions where ENL runs its business.

Geography of Projects

Sakhalin Oblast – Nogliki, Okha Districts, Yuzhno-Sakhalinsk

Khabarovsk Krai – Ulchi, Nikolaevsk Districts, Khabarovsk

Focus of Projects

- Education
- Healthcare
- Environmental and Educational Projects
- Support of Indigenous Minority Peoples of the North
- Support of Public Initiatives in the Sphere of Culture, Children and Amateur Sports

Contest Participants

The following organizations and institutions registered in the Russian Federation are invited to the Contest:

- Non-commercial organizations and institutions
- Governmental and municipal institutions (including cultural, educational and sports institutions)

*Applications from religious organizations, political alliances and parties, commercial organizations and individuals are not accepted).

Contest Terms and Conditions

Companies send their applications in accordance with the established form (Attachment No. 1). Hardcopy applications are handed over to ENL specialists specified in the *Consultations and Contacts* Section and soft copies are sent to enl.public.affairs@exxonmobil.com within the timeframe specified in the *Contest Calendar* Section.

The following documents shall be attached to the application for the Contest:

- Company-Applicant's State Registration Certificate
- Company-Applicant Charter

The said documents shall be provided by Company-Applicant in form of copies certified by Manager's signature and Company's seal.

Projects inconsistent with application procedural requirements shall not be admitted.

Contest Limitations

Project Timing

Maximum project implementation timing is 12 months.

Project start: January 1, 2021, end – by January 1, 2022.

Grant cannot be used for:

- Projects involving payments to governmental officials
- Overseas trips
- Targeted (personal) aid
- Support and/or participation in electoral campaigns
- Cash bonuses for the participation in the project
- Replenishment of a company's capital fund (for e.g. purchase or refurbishment of buildings, purchase or repair of vehicles, etc.)
- Commercial projects

Project Evaluation Criteria

The projects for the Contest are evaluated by the Expert Council (hereinafter, the Council) that comprises ENL specialists and independent experts.

The Council uses the following criteria to review applications:

1. Conformance to the project avenues supported by ENL
2. Project implementation geography
3. Project idea relevance and maturity
4. Qualification of a project's originators

Election of Winners and Project Funding

The expert review results will be used to compile a list of projects recommended to the Company for funding. Final decisions on project funding shall be made by Exxon Neftegas Limited.

Competition Calendar

October 1, 2020 – competition announcement, the beginning of application submission;

November 15, 2020 – application submission deadline;

November 15, 2020 – December 25, 2020 – application assessment by experts;

December 25, 2020 – announcement of Competition winners.

Signing of agreement to the winners

The agreements for funding winner's projects are signed after the winners are officially announced at the Company's web-page in the social media resources.

To sign agreements the company-winner is required to provide certified copies of the following documents:

- Charter, certificate of state registration, certificate of tax registration, extract from Unified State Register of Legal Entities;

- Bank details of the company on a company letterhead verified with the company's seal and head/chief accountant signature.

Requirements to the project reporting

The Competition winners shall provide description and financial reports on project implementation results.

A description report shall include a list of project work and the results achieved upon its completion. A financial report shall contain information on project expenditures, copies of financial documents for the reporting period.

Consultations and Contacts

Consultations on participation in the competition can be received by the following phone numbers:

Yuzhno-Sakhalinsk/ Khabarovsk

Elena Anatolievna Alekhina, tel. 8 4242 677516, 8 914 759 88 23
ENL PR Specialist

Evgenya Alexandrovna Kaybara, tel. 8 4242 67 7159, 8 914 759 67 12
ENL PR Specialist

Anna Konstantinovna Moroz, tel. 8 4242 67 5121, 8 914 759 60 53
ENL PR Specialist

Nogliki District

Val settlement

Elena Viktorovna Srebnaya, 8 42444 9 52 10, 8 984 137 65 21
ENL Coordinator

Nogliki settlement

Olga Evgenievna Rozhnova, 8 424 44 9 10 57, 8 914 769 59 13
ENL Coordinator

Okha District

Okha

Karina Viktorovna Kurbatova, 8 42437 33738, 8 914 643 82 28
ENL Coordinator

Nekrasovka settlement

Alexandra Vladimirovna Khur'yun, 8 42437 93192, 8 962 108 03 27
ENL Coordinator

Ulchi District, Khabarovsk Krai

Tatiana Leonidovna Kopylova, 8 914 759 61 63
ENL Coordinator

[on Applicant's letterhead]

**Outgoing No.
Data**

APPLICATION FORM FOR EXXON NEFTEGAS LIMITED DONATION

1. TITLE SHEET

1.	Project name	
2.	Focus of work under the project (<i>education, healthcare, ecology, sports, culture</i>)	
3.	Amount requested	
4.	Total project budget	
5.	Project implementation dates	
6.	Project geography	
7.	Project summary (a few sentences)	
8.	Grant Applicant (full name per the certificate of registration)	
9.	Full name, contact phone of the company's head	
10.	Full name, contact phone of the project manager	

I hereby express my consent to the processing of my personal data specified in the Application.

Signature by the Applicant company's head

Seal

Date

The Application with its attachments shall be provided to ENL specialists specified in Consultations and Contacts Section in hardcopy and to enl.publicaffairs@exxonmobil.com in softcopy.

The Application can also be mailed to Exxon Neftegas Limited at: 28 Sakhalinskaya St., Yuzhno-Sakhalinsk, 693000 addressed to Ms. Margarita L'vovna Tsoy, ENL Vice President.

2. PROJECT DESCRIPTION

1.	Project name	
2.	Problem to be solved under the project	
3.	Project purpose	
4.	Project objectives	
5.	Development plans and project sustainability	
6.	Partnership	
7.	Project target audience	
8.	Way of disseminating information about the project	
9.	Project deliverables (specific and measurable)	
10.	Applicant's experience in grant projects (to specify participation in grant competitions as of the application submission date)	
11.	Letters of reference (<i>of executive authorities, administering/supervisory organization</i>) and other supporting materials*	

* The application shall be provided with letters of reference and supporting materials.

3. PROJECT CALENDAR PLAN

(project name)

Event	Due date	Performer	Deliverables
Provide a report			

Please specify the report submission date.

Please note that the report (analytical and financial) shall be provided within 30 days of the project completion.

4. PROJECT COST ESTIMATE

(project name)

Cost Item*	Requested Funds	Applicant's Own Contribution	Funds from Other Sources	Total Cost
TOTAL:				

* The specified cost estimate is only approximate and developed for project planning purposes on a basis of current market information from open sources. A few components of the cost estimate can be adjusted in the course of project implementation, any significant changes shall be additionally approved by the Grantor.

Comment to the Cost Estimate

(Give as much details as possible for each cost item, justify the expenditures planned)

* Please ensure that the corporate requirements on limited funding of the following cost items are considered:

- Project Manager salary
- Fixed assets replenishment

5. GRANTS APPLICANT'S PROFILE

1.	Full name of Applicant Company	
2.	Head of the company	
3.	Company's legal address	
4.	Company's actual address practical for correspondence, contacts	Address Phone Fax e-mail
5.	Full name, position of the company head, contacts	Full name Phone Fax e-mail
6.	Other project performers (full name, position under the project, contacts)	Full name Phone Fax e-mail
7.	Bank details* of grant applicant**:	Full name of the company (beneficiary) INN KPP Settlement acc. Exact name of the bank Correspondent acc. of the bank BIC KBK (for state-funded organizations) OKTMO

** Please note that the companies that have applied for the first time shall provide a bank reference statement to confirm its bank details and a sample of filled out payment order.*

*** The companies that have no bank account and are serviced through Federal Treasury shall also fill out the Bank Details Form (p. 6)*

Signature by the Head/Accountant

Seal